



STATE OF DELAWARE  
DEPARTMENT OF INSURANCE

RISK PURCHASING GROUP PREMIUM TAX AND FEES INFORMATION FORM

PURCHASING GROUP INFORMATION AND TAX MAILING ADDRESS

Risk Purchasing Group (RPG)

Name: \_\_\_\_\_

List any other name by which the RPG is doing business in this or any other state: \_\_\_\_\_

Tax Address: \_\_\_\_\_

Administrator for RPG: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Ext.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

State of Domicile: \_\_\_\_\_

Federal EIN #: \_\_\_\_\_

Date Registered in DE: \_\_\_\_\_

RESIDENT AND NON-RESIDENT AGENT/BROKER INFORMATION

(Individual responsible for purchasing coverage for RPG)

Agent / Broker Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Agent SSN # \_\_\_\_\_

Agent Home State License #: \_\_\_\_\_

Agent DE License #: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Is this agent / broker currently licensed in Delaware as a Non-Resident Surplus Lines Broker? YES ☐ NO ☐

INSURANCE CARRIER INFORMATION Attach additional page(s) if necessary

The Purchasing Group purchases insurance coverage from the following insurance company or companies:

(List each Insurance source's Full Name, State of Domicile, NAIC # and EIN #)

	COMPANY NAME (Insurance Source)	Domicile	NAIC #	EIN #
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

18 Delaware Code, §8010: Purchasing Group Taxation

Premium taxes and taxes on premiums paid for coverage of risks resident or located in this State by a purchasing group or any members of the purchasing groups shall be: (1) Imposed at the same rate and subject to the same interest, fines and penalties as that applicable to premium taxes and taxes on premiums paid for similar coverage from a similar insurance source by other insureds; and (2) Paid first by such insurance source, and if not by such source by the agent or broker for the purchasing group, and if not by such agent or broker then by the purchasing group, and if not by such purchasing group then by each of its members.

18 Delaware Code, §702 (a) (b): Premium Taxes and Fees

Every authorized and formerly authorized insurer must show Gross Direct Premium Income\*, including all policy membership and other fees and assessments and all other consideration received for insurance (other than as to Worker's Compensation and Employer's Liability, Wet Marine and Transportation insurance, and Annuity contracts) covering property, subjects, or risks located, resident, or to be performed in Delaware, and including proper proportionate allocation of premiums under policies covering persons, property, subjects, or risks located or resident, or to be performed in more than one state.

\*Such income is to be determined by deducting from the total of all direct premium income (1) the amount of returned premiums on canceled policies (but not including the return of cash surrender values of life insurance policies), (2) the unabsorbed portion of any deposit premium, and (3) the amount returned to policyholders as dividends and similar returns, whether paid in cash or credited or applied in reduction of premiums.

Mail completed form to:

Delaware Insurance Department  
841 Silver Lake Blvd.  
Dover, Delaware 19904-2465

Questions:

Mrs. Ann Fletcher, Tax Coordinator  
E-mail: [Ann.Fletcher@state.de.us](mailto:Ann.Fletcher@state.de.us)